



OFCAF Processing Timeline

1. Register with [BixImpact](#)
2. Download and complete [the grazing plan template](#)
3. Download and complete the [PDF application](#)
4. Upload the grazing plan template and PDF application into BixImpact
5. Once application has been fully developed hit the “Apply” button to submit for formal review

Committee review of applications (every Wednesday). Acceptance or request for additional information occurs on the same day of review.

When the project application is accepted, CFGA emails a contribution agreement for the producer to sign and return by email to the CFGA.

Upon receipt of the signed agreement, the CFGA will email the claim form and explanations necessary to proceed with requesting payment and the relevant timelines.

The producer must upload the completed claim form and associated invoices in the space provided (Upload files for Payment) on the BixImpact platform. Do not forget to click the “Request Payment” button.

From then on, the deadline for receipt of a payment is two to four weeks.

In case of doubt or delay, do not hesitate to contact:

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